

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 10, 2024

OPEN SESSION

CALL TO ORDER – President Brown called the meeting to order at 6:04 p.m.

ROLL CALL - Board members present: Linda Brown, Melissa A. Atteberry, M. America Navarro, Jonna Phillips, and Sean Avram were present. Board members absent: No members of the Board were absent.

PLEDGE OF ALLEGIANCE – President Brown lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda as presented. MSCU (Avram/Phillips) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the Regular Board Meeting on March 13, 2024 as written. MSCU (Avram/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

PUBLIC COMMENT (Closed Session Items) - None

The Board adjourned into Closed Session at 6:05 p.m.

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**

Closed Session was adjourned at 6:30 p.m. and the Board reconvened to Open Session at 6:30 p.m.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO; Beverly Landers, Dean of Students

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

PUBLIC COMMENT- Donna Cyr commended high school teachers Casey Morch and Lauren Garcia for their efforts with the senior class in putting on Mock Interviews. Ms. Cyr participated as a panel member and has for the past few years. She said that the Class of 2024 took the assignment seriously and did not treat the experience as a joke. Ms. Cyr stated that these interviews are valuable and help students succeed after graduation. She said that everyone had a good time and that “our kids are great”.

PUBLIC HEARING – No public input on Resolution 2023-2024 #07 Increasing School Facilities Fees as Authorized by Government Code Section 65995(b) 3 was given.

STUDENT REPRESENTATIVE REPORTS

ASB REPORT: A student representative was not present, but Doug Kaelin reported that ASB is busy planning BOTS (Battle of the Sexes). Class officers are reaching out to the 8th graders about Officer Elections for the upcoming school year. The Prom will be held this Saturday, April 10th at the Kelly Ridge Golf Club in Oroville. Casey Morch collected enough donations from the community for 45 students to get to go for free.

FFA REPORT: A student representative was not present, but Doug Kaelin reported that the FFA would be going on one more field trip this year. They held officer elections recently, and more students have applied to run for offices than have in the past. A student committee interviews the candidates and chooses the winners rather than having the student body cast ballots. FFA students with projects are getting ready for the Silver Dollar Fair. They will hold a Farm Day on April 19th for the Elementary School. Mr. Kaelin will bring his mutant sheep/goats for display.

REPORTS:

DEAN OF STUDENTS’ REPORT: Beverly Landers read her report and submitted it for the record. In addition to her prepared report, Mrs. Landers informed the Board that a Chess Club through the ASB would be starting up thanks to scholarship funds received for the upcoming school year.

RES/MIDDLE SCHOOL PRINCIPAL’S REPORT: Beverly Landers read the RES/Middle School Principal’s report on behalf of Tracey McPeters and submitted it for the record. In addition to the prepared report, Doug Kaelin announced that the newly hired 5th/6th grade combo class teacher for the upcoming school year has an Ag Credential and would like to start up a Richvale Elementary School garden.

HIGH SCHOOL PRINCIPAL’S REPORT: Spring sports are going well. Softball and baseball are on winning streaks. The softball dugouts should be finished soon, and the girls will be back on their main field. The Master Schedule is complete. Senior students will be taking a trip to Butte College soon for Reg to Go. Athletes are enjoying golf. A last-minute good golfer was added to the team. The community donated a lot of equipment for our golfers. Scholarship applications have been turned in and given to decision makers to determine the winners. One student applied for 24 different scholarships. Students seem tired returning from spring break. There was low attendance on Monday April 8th.

M/O/T/, FOOD SERVICE DIRECTOR’S REPORT: John Strattard’s submitted report was reviewed.

SUPERINTENDENT’S REPORT: Doug Kaelin reported that he has been working with the CBO on the budget and insurance. He commented that Analyn Dyer and Moneek Graves are doing a great job with our money. We are all waiting to see what the Governor’s Budget will look like. The BCOE School Psychologist, Tom Miller, is retiring at the end of the school year. BCOE will replace him, and we do not have a say in who we get as the replacement. He has done a wonderful job for our District over the last 30 years.

CBO’S REPORT: Analyn Dyer read her previously submitted report.

BOARD MEMBER REPORTS: It was brought to the Board’s attention that a group of 13 of our 7th and 8th graders was well behaved on a trip to Washington D.C. over spring break. The tour bus drivers stopped the bus to announce to the kids that they were the best group of students they have ever had to transport. The kids were told to make sure they told their parents and teachers about their good behavior. It is nice to have their behavior acknowledged. The students partnered with students from Manzanita for this memorable experience. This is a wonderful opportunity, as many of our students have not ever traveled far from Biggs.

CONSENT AGENDA:

The Board approved the Consent Agenda Items A and B. MSCU (Navarro/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Approve Inter-District Agreement Request(s) for the 2024-2025 school year
- B. Approve AP Vendor Check Register and Purchase Order Listing March 1, 2024 – March 31, 2024

ACTION ITEMS:

The Board approved Action Item A. MSCU (Phillips/Navarro) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Approve Resolution 2023-2024 #07 Increasing School Facilities Fees as Authorized by Government Code Section 65995(b)3

The Board approved Action Item B. MSCU (Avram/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- B. Approve renewal purchase of Ramsey Education Service Site Licenses

The Board approved Action Item C. MSCU (Navarro/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- C. Approve MOUs with BCOE for participation in the Learning Acceleration Systems Grant-Rural Math Collaborative Project; Total amount is \$12,000

The Board approved Action Item D. MSCU (Avram/Atteberry) 5/0

Brown – Aye

Atteberry – Aye

Navarro – Aye

Phillips – Aye

Avram – Aye

D. Adopt the following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E) from the CSBA March 2024 release:

- Board Policy 0450 - Comprehensive Safety Plan*
- Administrative Regulation 0450 - Comprehensive Safety Plan*
- Delete - Board Policy 0470 - COVID-19 Mitigation Plan*
- Board Policy 3516 - Emergency and Disaster Preparedness Plan*
- Administrative Regulation 3516 - Emergency and Disaster Preparedness Plan*
- Board Policy 3550 - Food Service/Child Nutrition Program*
- Administrative Regulation 3550 - Food Service/Child Nutrition Program*
- Board Policy 3551 - Food Service Operations/Cafeteria Fund*
- Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund*
- Board Policy 3553 - Free and Reduced Price Meals*
- Administrative Regulation 3553 - Free and Reduced Price Meals*
- Board Policy 4111/4211/4311 - Recruitment and Selection*
- Administrative Regulation 4112.5/4212.5/4312.5 - Criminal Record Check*
- Exhibit(1) 4112.5/4212.5/4312.5 - Criminal Record Check*
- Board Policy 4118 - Dismissal/Suspension/Disciplinary Action*
- Regulation 4118 - Dismissal/Suspension/Disciplinary Action*
- Board Policy 4140/4240/4340 - Bargaining Units*
- Board Policy 4157/4257/4357 - Employee Safety*
- Administrative Regulation 4157/4257/4357 - Employee Safety*
- Administrative Regulation 4157.1/4257.1/4357.1 - Work-Related Injuries*
- Board Policy 4218 - Dismissal/Suspension/Disciplinary Action*
- Administrative Regulation 4218 - Dismissal/Suspension/Disciplinary Action*
- Board Policy 5126 - Awards for Achievement*
- Administrative Regulation 5126 - Awards for Achievement*
- Board Policy 5141.21 - Administering Medication and Monitoring Health Conditions*
- Board Policy 5144 – Discipline*
- Administrative Regulation 5144 – Discipline*
- Board Policy 6115 - Ceremonies and Observances*
- Administrative Regulation 6115 - Ceremonies and Observances*
- Board Policy 6141.2 - Recognition of Religious Beliefs and Customs*
- Administrative Regulation 6141.2 - Recognition of Religious Beliefs and Customs*
- Board Policy 6175 - Migrant Education*
- Administrative Regulation 6175 - Migrant Education*
- Board Bylaw 9320 - Meetings and Notices*
- Board Bylaw 9323.2 - Actions by the Board*
- Exhibit(1) 9323.2 - Actions by the Board*
- Delete - Exhibit(2) 9323.2 - Actions by the Board*

The Board approved Action Item E. MSCU (Phillips/Atteberry) 5/0

Brown – Aye

Atteberry – Aye

Navarro – Aye

Phillips – Aye

Avram – Aye

E. Approve overnight field trip request for FFA members to attend Fresno Field Day April 19th-20th

The Board approved Action Item F. MSCU (Navarro/Atteberry) 5/0

Brown – Aye

Atteberry – Aye

Navarro – Aye

Phillips – Aye

Avram – Aye

F. Approve payment of remaining balance for the Modular Classroom purchase from 2020

The Board approved Action Item G. MSCU (Phillips/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

G. Adopt Resolution 2023-2024 #08 to transfer funds from Fund 01 to Fund 17

PERSONNEL ACTION ITEMS:

The Board approved Personnel Action Items A-J. MSCU (Navarro/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Accept resignation of Rebecca Cowan, Temporary Special Circumstances Instructional Aide, as of February 29, 2024
- B. Approve Abigail Smith’s reinstatement as the SDC teacher effective March 25, 2024
- C. Approve Moneek Graves as Pool Supervisor for the 2024 season
- D. Approve Jane Little as Pool Manager for the 2024 season
- E. Approve the following as returning Lifeguards for the 2024 season:
 - Lucas Romena
 - Delanie Little
 - Aurora Little
 - Phoenix Brynman
- F. Approve Amended Pool Personnel Salary Schedule
- G. Teacher Appreciation Week

The Superintendent recommends that the Board declare the week of May 6 - 10, 2024 as Teacher Appreciation Week. On National Teacher Day, May 7, 2024, thousands of communities take time to honor their local educators and acknowledge the crucial role teachers play in making sure every student receives a quality education.

- H. Classified School Employee Week

The Superintendent recommends that the Board declare the week of May 19 - 25, 2024 as Classified Employee Week. Classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to public education.

- I. Approve Elizabeth Terpening as the RES 5th/6th Grade Combo Teacher for the 2024-2025 school year
- J. Approve Michelle Rose as the RSP 6th-8th Grade Teacher for the 2024-2025 school year

INFORMATION ITEMS:

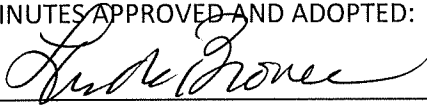
- A. Quarterly Report on Williams Uniform Complaints: Superintendent Kaelin reported out that for the last Quarter, there have been no Williams Uniform Complaints against any school in the District

B. BSSP Property and Liability Insurance SY 2024-2025; Analyn Dyer provided graphs and charts for the Board's review

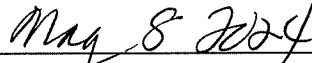
FUTURE ITEMS FOR DISCUSSION –None

ADJOURNMENT – 7:20 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

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